2016 Activities Director and/or Social Services Director Training Program

The Oklahoma Association of Health Care Providers will be conducting the following training programs in 2016 for Activities Director and/or Social Services Director’s serving in LTC facilities across Oklahoma. Program material focused towards the long-term care industry.

COURSE SCHEDULE: (3 class offerings available): All class dates must be attended in full for program completion.

Activities Director only: (4-day program)
- March 21, 22, 28, 29
- June 13, 14, 20, 21
- September 12, 13, 19, 20

Social Services Director only: (4-day program)
- March 28, 29, and April 4, 5
- June 20, 21, 27, 28
- September 19, 20, 26, 27

Activities and Social Services Directors Dual Position (AD & SSD) - (6-day program)
- March 21, 22, 28, 29, and April 4, 5
- June 13, 14, 20, 21, 27, 28
- Sept. 12, 13, 19, 20, 26, 27

LOCATION:
Central Oklahoma Home Builders Assn. - Education Room – 420 East Britton Rd. – OKC 73113

TIME:
Check-in - 8:00 a.m. to 8:30 a.m. Program conducted - 8:30 a.m. – 4:30 p.m.
NO ADMITTANCE after 8:45 A.M.

COST (per person):
4-day training program (AD or SSD) – $275 member / $375 non-member (lunch included)
6-day training program: (AD and SSD) - $425 member / $525 non-member (lunch included)

Attendance is required all class days for program completion. CHECK-IN EACH DAY WILL BE FROM 8:00 A.M. TO 8:30 A.M. WITH CLASS BEGINNING AT 8:30 A.M. No one will be allowed in class after 8:45 a.m. and participants must stay until end of class day. Please bring a sweater for your comfort. Detailed daily agendas will be distributed during check-in.

REGULATION REQUIREMENTS:
The Oklahoma State Department of Health requires an Activities Director be qualified by training, or experience, under one of the following: (1) An associate degree or a baccalaureate from an accredited university or college in art, music, physical education, recreational therapy, education or similar program. (2) A licensed occupational therapist or an occupational therapy assistant. (3) Successful completion of a Department approved training course. (4) One year experience in a recreational activity or long-term care environment, and is enrolled within 180 days of employment, in a Department approved course for activities directors. A Social Services Director shall be qualified by training, or experience, under one of the following: (1) A baccalaureate, from an accredited college or university, in social work or in a human services field including, but not limited to, sociology, special education, rehabilitation, counseling or psychology. (2) Successful completion of the Department approved training course. (3) One year experience in social work or long term care environment, and is enrolled within 180 days of employment, in a course approved by the Department.

OAHCP - 200 N.E. 28th Oklahoma City, OK 73105 - phone: 405-524-833 fax: 405-524-8354
www.oahcp.org Make checks payable to OAHCPO

Register on-line at www.oahcp.org-Education
COURSE CONTENT:
The faculty of administrators, activities directors, social services directors, regulators and educators will give students a complete overview of their responsibilities. These programs have been approved by the Oklahoma State Department of Health as qualification of employment as an Activities and/or Social Services Director.

Day's 3 and 4 will be a day of shared information where both Activities and Social Services will gather together to discuss issues related to both positions. Topics to include: MDS, Survey Process, Culture Change and much more.

REGISTRATION/PAYMENT DEADLINE DATE:
Registration and payment deadline is 5 business days before first class day. NO PERSONAL CHECKS please. Registration and payment must be received in advance of class or participant will not be allowed to attend. Course materials will not be available for those not pre-registered. TRAINING CERTIFICATE WILL NOT BE ISSUED UNTIL PAYMENT IS RECEIVED.

CANCELLATION FEES: See cancellation policy at www.oahcp.org – Education – Cancellation Policy

LODGING:
Hotel reservations are the responsibility of the participant/facility. Hotels listed are for your convenience: Isola Bella - A special hotel rate has been obtained from Isola Bella – 6303 NW 63rd Street – Oklahoma City, OK 73132. Please mention promotion code OAHCP when calling for reservations, 405-721-2194. Gated community, complimentary breakfast & dinner during selected times, Full access to Fitness Ctr.
Wyndham Garden OKC North – 6200 N. Robinson – OKC – 405-286-4777
Best Western Plus Broadway Inn and Suites – 6101 North Santa Fe Avenue, OKC – 405-848-1919
Best Western Plus Memorial Inn & Suites – 1301 W. Memorial Road – OKC – 405-286-5199

FACULTY:
*Lynn Richardson: AD/SSD Qualified 1992; Activity Director since 1992; OAHCP AD/SSD of the Year 2004; OAHCP Instructor since 1998
*Phyllis Carson: QMRP since 2003; Licensed Administrator since 2004; Quality Assurance Consultant since 1996; Long Term Care Social Worker since 1990; OAHCP Instructor since 1996
*Marietta Lynch: RN, BSN, Owner Beadles Nursing Home, Alva
*Elizabeth Teet: BA, LBSW, ABDA, QMRP, Oklahoma Department of Human Services – DDSD Div.
*Janis Raab – Licensed Long Term Care Administrator
*Oklahoma Long-Term Care Areawide Aging Agency Ombudsman
*Oklahoma State Department of Health Training Program
*Oklahoma Alzheimer’s Association

PLEASE provide student with meeting location, check-in & class times.

Activities participants are REQUESTED to bring the following to the 1st day of class.

• 25 copies of your current activity calendar if working at facility. Before you make copies please print your name, facility name and telephone number on the original before copying. This will allow each participant to receive different calendars (for helpful ideas) and have your name and phone number in case they have questions.

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