



## **2010 CERTIFIED MEDICATION AIDE 8-HOUR UPDATE**

It is required that a CMA renew their CMA certification every 12 months. A CMA must attend eight (8) hours of continuing education approved by the Oklahoma State Department of Health Nurse Aide Registry every year except for the first year after certification. A CMA must show proof of attending eight (8) hours of continuing education and pay the renewal fee to the Oklahoma Nurse Aide Registry in order to renew CMA certification every year. **Your CMA certification must be current, not expired, to attend any CMA continuing education program.**

The **Oklahoma Association of Health Care Providers** is sponsoring continuing education programs for 2010, approved by the Oklahoma State Department of Health, which will provide the required 8 hours necessary to renew the certification of CMA's.

Program topics for 2010 include: Top 50 Long Term Care Meds, Guidelines for Destroying Discontinued Drugs, Pain, Renal Failure, Parkinson Disease, Practicing Personal Accountability, Disease of the Thyroid, Hepatitis, Stress Management in LTC and others.

Please indicate on registration form which class date and location you wish to attend, complete all information, fax then mail to the OAHCP office. Registration form may be **COPIED** as needed. **Registration form may be faxed into association and then payment mailed – payment must be received into the OAHCP office before program date.** Registration deadline is **FIVE** working days before program date. Seating is limited so register now. Cancellations received before 10 days of class date will receive full refund; cancellations received within 10-days of class date will receive credit minus \$10 cancellation fee. Cancellations **MUST BE FAXED to 405-524-8354**. Substitutions may be made with proper paperwork prior to class. **CERTIFICATE WILL NOT BE ISSUED UNTIL PAYMENT RECEIVED.** **Facility check, credit card, money order or cash only, no personal checks.**

***Continuing education certificate will not be issued until payment received.***

**CHECK-IN STARTS: 7:15 a.m.**

**LUNCH: 12:00 till 12:45 (lunch included in registration).**

**CLASS FEE: \$60.00 PER PERSON**

**CLASS HOURS: 8:00 a.m. until 4:45 p.m. - Class begins at 8:00 a.m. Participants must stay until end of class. NO ADMITTANCE after 8:30 a.m.**

**SEE ATTACHED SCHEDULE (PAGE 3) FOR CLASS DATES AND LOCATIONS.**

**CLASS HOURS - 8:00 A.M. UNTIL 4:45 P.M.**

**NO ADMITTANCE AFTER 8:30**

**Bring a SWEATER for comfort and PAPER AND PEN for note taking**

**\*\* CNA/CMA certification MUST BE CURRENT to attend this program. Signature required by each individual stating they are aware of current certification. \*\***

# **Oklahoma Association of Health Care Providers**

## **2010 CERTIFIED MEDICATION AIDE CONTINUING EDUCATION**

Please complete, fax and/or mail this form with **\$60.00 (lunch included) per participant** to:

Oklahoma Association of Health Care Providers - 200 N.E. 28<sup>th</sup> Oklahoma City, Oklahoma 73105  
(405) 524-8338 / Fax: (405) 524-8354 www.oahcp.org

**Print and indicate location (FILL OUT FORM COMPLETELY)-Copy as needed**

Sponsoring Nursing Facility: \_\_\_\_\_ Fax #: \_\_\_\_\_  
**Must include address**

Address, City, Zip: \_\_\_\_\_ Phone #: \_\_\_\_\_  
**\*\*\*If not employed at facility include home address and phone number\*\*\***

**Indicate date and location plan to attend:** \_\_\_\_\_  
(see class date/location sheet - page 3) *Date & Location*

1. Name: (Print Clearly) \_\_\_\_\_ C.M.A. #: \_\_\_\_\_ DOB \_\_\_\_\_  
**MUST INCLUDED**

CNA/CMA Signature (must be included for registration): \_\_\_\_\_  
**MUST BE INCLUDED**

**Indicate date and location plan to attend:** \_\_\_\_\_  
(see class date/location sheet - page 3) *Date & Location*

2. Name: (Print Clearly) \_\_\_\_\_ C.M.A. #: \_\_\_\_\_ DOB \_\_\_\_\_  
**MUST INCLUDED**

CNA/CMA Signature (must be included for registration): \_\_\_\_\_  
**MUST BE INCLUDED**

**CMA #, DATE OF BIRTH (DOB) and Signature MUST BE listed on this form** and participant must have current LTC certification with the Nurse Aide Registry. **Registration form and payment deadline is five working days before program date.** Facility check, money order or cash, **NO PERSONAL CHECKS.** Cancellations received before 10 days of class date will receive full refund; cancellations received within 10 days of class date will receive credit minus \$10 cancellation fee. Cancellations **MUST BE FAXED** to 405-524-8354. Substitutions may be made with proper paperwork prior to class.

**Continuing education certificate will not be issued until payment received.**

**FOR CREDIT CARD PAYMENT COMPLETE ATTACHED PAGE**

**Class STARTS at 8:00 a.m. ENDS at 4:45 p.m.-No one ALLOWED in after 8:30 a.m.**

Payment Information

Please check one of the following:

Check/ money order enclosed

Credit card (complete below)

Check/ money order in the mail

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Credit Card Information

Facility name: \_\_\_\_\_

Individual name: \_\_\_\_\_

MasterCard \_\_\_\_\_ Visa \_\_\_\_\_ AMEX \_\_\_\_\_ Discover \_\_\_\_\_

Amount to be charged \$\_\_\_\_\_

Card # \_\_\_\_\_ Expiration date: \_\_\_\_\_

Cardholder name: \_\_\_\_\_

Signature: \_\_\_\_\_

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For Office Use Only

Date: \_\_\_\_\_

Approval code: \_\_\_\_\_

Class number: \_\_\_\_\_

Initials: \_\_\_\_\_

**CMA CONTINUING EDUCATION (8-hour update):**

- January 27 - Sapulpa – Freddie’s BBQ & Steakhouse - Event Center (class 5096)
- February 4 – Lawton – Great Plains Technology Center - Worley Center (class 5097)
- February 10 – OKC – Metro Tech Business Conference Center - Big Dipper Room (class 5098)
- March 4 - Vinita – Home of Hope - Training Center (class 5099)
- March 11 - Ardmore - Southern Oklahoma Technology Center - Seminar Ctr. (class 5100)
- April 27 - Sapulpa - Freddie's BBQ & Steakhouse - Event Center (class 5101)
- May 5 - OKC - Metro Tech Business Conference Center - Big Dipper Room (class 5102)
- June 17 - Sapulpa - Freddie's BBQ & Steakhouse - Event Center (class 5103)
- July 13 - Enid - Cherokee Strip Conference Ctr. - Harvest Room (class 5104)
- July 29 - Muskogee -Indian Capital Technology Ctr.-Business & Industry-Room 500 (class 5105)
- August 5 - Vinita - Home of Hope - Training Center (class 5106)
- August 17 - Lawton-Great Plains Technology Ctr.-Worley Center (class 5107)
- September 2 - OKC - Metro Tech Conference Ctr. - Big Dipper Room (class 5108)
- October 14 -Sapulpa - Freddie's BBQ & Steakhouse - Event Center (class 5109)
- November 4 - Ardmore - Southern Oklahoma Technology Center - Seminar Center (class 5110)
- December 7– Sapulpa - Freddie's BBQ & Steakhouse - Event Center (class 5111)
- December 9 - OKC - Metro Tech Conference Ctr. - Big Dipper Room (class 5112)

**Meeting Location Addresses: *Get turn by turn directions by using Mapquest.***

**ARDMORE** -Southern Oklahoma Technology Center - 2610 Sam Noble Parkway - Ardmore 73401

**ENID** - Cherokee Strip Conference Center - 123 W. Maine - Enid 73702

**LAWTON** - Great Plains Technology Center - 4500 West Lee Boulevard - Lawton 73505

**MUSKOGEE** - Indian Capital Technology Center - 2403 N. 41st Street E - Muskogee 74403

**OKC** - Metro Tech Business Conference Center - 1900 Springlake Drive - OKC 73111

**SAPULPA**-Freddie's BBQ & Steakhouse - Event Center- (building next to restaurant) - 1425 New Sapulpa Road (Route 66) - Sapulpa 74067

**VINITA** - Home of Hope Training Center - 960 W. Hope Road - Vinita 74301

**\*\* Class STARTS at 8:00 a.m. ENDS at 4:45 p.m. \*\***

**NO ONE ALLOWED IN AFTER 8:30 A.M.**

**BRING A SWEATER FOR COMFORT**